



City of Allegan  
Downtown Development Authority Meeting  
Griswold Auditorium  
401 Hubbard Street  
Allegan, MI 49010

May 8, 2019

I. Call to Order

Meeting was called to order at 8:00am.

III. Attendance

Present: Vice Chair Tracy Clawson, Kelly McLean, Roger Bird, Mike Villar, Nicole Richmond, Rachel McKenzie, Carl Canales

Absent: Ryan Deery, Marcia Wagner, Scott Jacobs, Landria Christman

Others Present: Jordan Meagher, Community Development Coordinator, Parker Johnson, Promotions Coordinator, Joel Dye, City Manager, Sarah Perrigo, Intern

III. Approval of Previous Meeting Minutes

Motion to approve the previous minutes from April 5, 2019, by Rachel McKenzie, supported by Nicole Richmond. Motion carried 7-0.

IV. Public Comment

None.

V. 5A.1 – FY19 Year to Date DDA Budget Review

Staff explained that they will be providing a year to date budget report at each meeting to keep DDA members informed about where the DDA budget stands and how DDA funds are being spent.

5A.2 – FY20 DDA Budget Review

Staff presented a proposed DDA budget for the upcoming fiscal year. The new fiscal year begins on July 1, 2019, so the DDA would need to approve of a budget to later be included in the City's comprehensive city-wide budget.

Motion by Kelly McLean, supported by Rachel McKenzie, made a motion to approve the proposed FY20 DDA budget as presented. Motion carried 7-0.

### 5A.3 - Downtown Overnight Parking Program Discussion

At their last meeting, the DDA had directed staff to begin putting a downtown overnight parking program together. Staff had presented a proposal to begin using seven city-owned lots to permit overnight parking in Downtown Allegan. This plan will allow for improved snowplowing of public lots during the winter time, and it will make it easier for the police to enforce on street parking- which will no longer be permitted once this plan and a corresponding ordinance are approved.

Staff also proposed a permit program for those who wish to park their cars overnight in these downtown parking lots. After some discussion, staff was directed to continue developing the permit program to be presented at the next meeting.

### VI. Adjournment

The meeting was adjourned at 9:15am.

**Respectfully Submitted,**

**Jordan Meagher**  
**Community Development Coordinator**