



City of Allegan
Downtown Development Authority Meeting
City of Allegan Council Chambers
231 Trowbridge Street
Allegan, MI 49010

August 14, 2019

I. Call to Order

Meeting was called to order at 8:00am.

III. Attendance

Present: Chair Ryan Deery, Tracy Clawson, Rachel McKenzie, Landria Christman, Kelly McLean, Roger Bird, Carl Canales, Marcia Wagner, Mike Villar

Absent: Nicole Richmond

Others Present: Jordan Meagher, Community Development Coordinator, Joel Dye, City Manager, Parker Johnson, Promotions Coordinator, Aaron Haskin, DPW Director, Sarah Perrigo, Intern

III. Approval of Previous Meeting Minutes

Motion to approve the previous minutes from July 10, 2019, by Tracy Clawson, supported by Ryan Deery. Motion carried 8-0. Rachel McKenzie abstained due to absence from past meeting.

IV. Public Comment

None.

V. FY19/20 Year to Date DDA Budget Review

The DDA reviewed and accepted the FY19/20 Year to Date Budget update.

VI. Discussion

1. Commercial Parking for Downtown Businesses

At their last meeting, the Downtown Development Authority discussed potential rules and regulations for downtown residents as a component of the Downtown Plan. At this meeting, the Downtown Development Authority discussed potential overnight downtown parking regulations for businesses that may require overnight parking for

commercial vehicles that directly relate to their everyday business operations, such as Myers Bumper to Bumper, Community Action Agency, and the Sassy Olive.

Staff has been working to put together an inventory of such commercial vehicles in order to determine the number of vehicles utilizing public lots, as well as the number of parking spaces needed to store these vehicles, and the frequency that these vehicles park Downtown overnight. This inventory will be available for the DDA to review and discuss at their next meeting in September.

Along with Downtown Commercial Vehicles, downtown overnight parking during the winter months was also discussed by the DDA. City Manager Joel Dye and Community Development Coordinator Jordan Meagher had met with the City's Police Chief, Jay Gibson, and DPW Director, Aaron Haskin, to discuss a parking ordinance for the City. In their discussion, it was advised by the Police Chief and DPW Director that the DDA move away from the plan to have cars park in rotating lots during the winter months to allow for snow plows to come through, and instead allow overnight parkers to park in any space or lot, but with an understanding that a personal responsibility will be placed onto each individual to get themselves out of their parking space, instead of placing the responsibility on the City to clear each space.

After some discussion, the DDA reached a general consensus that the responsibility for getting out of each parking space should be placed on the individual, and that the ordinance should be written accordingly.

2. Allegan City Dam Discussion

City Manager Joel Dye and DPW Director Aaron Haskin introduced to the DDA that the City has been working with a number of state and federal agencies to create a plan regarding the future of the Allegan City Dam, which is located within the DDA Boundary in the City's Mill District. The EPA has declared the Dam to be part of the Kalamazoo River Superfund Site, and as a part of this site's cleanup process, the City must make a decision as to whether they would like to keep the dam, partially remove the dam, or fully remove the dam. Staff suggested that the DDA begin familiarizing themselves with the feasibility reports so that they can make a future recommendation to City Council if needed.

VII. DDA Member/Staff Comments

None.

VIII. Adjournment

The meeting was adjourned at 9:07am.

Respectfully Submitted,

**Jordan Meagher
Community Development Coordinator**