



**City of Allegan
Airport Advisory Board
740 Grand Street
Allegan MI 49010
August 5, 2019 5:30PM**

MINUTES

I. Call to Order: The meeting was called to order at 5:35 pm.

II. Attendance: Tom Tufflemire, Jack Ephofen, Delora Andrus, Richard Guilifoil, Andy Millin

Also in attendance: Aaron Haskin

Absent: Bernie Sosnowski, Craig Warren

III. Approval of minutes from May 6, 2019: Tom, supported by Andy, motioned to approve the May 6, 2019 minutes. The minutes were approved.

Business:

- A. Map Meeting/Airport Capital Improvement Plan discussion: The Master Airport Planning (MAP) meeting is scheduled for September 3, 2019 at 1:30 pm at the MDOT Aeronautics Building in Lansing. The Board reviewed and discussed the 2018 ACIP plan. A new ACIP plan will be discussed and submitted at the MAP meeting in September. The Board decided to move the Jet A fuel farm improvements up the list ahead of the perimeter fencing and leave everything else on the list in the same order.
- B. Crack sealing and pavement marking: Aaron gave an update that crack sealing is tentatively scheduled to begin at the airport the week of August 26. The pavement markings are also planned for repainting this year and will occur after the crack sealing.
- C. Tree Trimming: Several trees have grown into the flight path zones of the runway. The trees will be field identified and tree removal services will be advertised to begin topping or removing trees in October.
- D. Engineering Services Request for Qualifications: Aaron stated that every 5 years the FAA requires airports to advertise for engineering services based on qualifications. Before any more projects on the ACIP are started this needs to be completed. Aaron will

be advertising for engineering services in the next few weeks and will update the Board on the results.

IV. New Business:

Airport Manager Comments:

- Aaron mentioned the private red hangar is for sale and a sign with a phone number is posted on the building.
- Doors on hangars 11, 12 and 20 have recently been repaired.

Advisory Board Comments:

- Richard requested a trash dumpster for airport hangar tenants at the airport, Wi-Fi installed in the new terminal building, a bulletin board in the new terminal building and vending machines or snacks and beverages with a donation jar at the terminal.
- Andy asked about moving the used oil container in the main hangar building outside for pilots to use. He also stated that the right door on his hangar is catching and asked for it to be looked at and adjusted or repaired.
- Tom mentioned that the left door on hangar #3 is dragging on the ground.

VI. Adjournment: Andy, supported by Tom, motioned to adjourn the meeting at 6:40 pm.

Copies of the minutes of the Airport Advisory Board may be obtained at City Hall, 112 Locust Street, Allegan, Michigan 49010. (269) 673-5511

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