



CITY OF ALLEGAN

Downtown Development Authority
Allegan City Hall
231 Trowbridge Street, Allegan, MI 49010
Wednesday, March 8, 2023 8:00am

AGENDA

- 1. Call to Order**
- 2. Attendance**
- 3. Approval of Previous Meeting Minutes**
- 4. Public Comment**
- 5. Discussion Items**
 - a) FY24 Proposed Budget
 - b) Downtown Improvement Project Update
 - c) Refuse Program Update
 - d) Downtown Allegan Shopping Passport
- 6. Comments from City Staff & Board Members**
- 7. Adjournment**



City of Allegan
Downtown Development Authority Meeting
City of Allegan Council Chambers
231 Trowbridge Street

February 8, 2023

1. Call to Order

Meeting was called to order at 8:00am.

2. Attendance

Present: Chair Mark Heather, Vice Chair Michelle Liggett, Mayor Teresa Galloway, Carleigh Ackerman, Nicole Heslip, Kelly McLean

Absent: Carl Canales, Phil Siegler, Steve Tibbitts

Others Present: Parker Johnson, Downtown Manager and Assistant to the City Manager
Joel Dye, City Manager

3. Approval of Previous Meeting Minutes

Motion to approve the minutes from January 11, 2023 by Galloway, supported by Heslip.
Motion carried 6-0.

4. Public Comment

None

5. Discussion Items

a. Match on Main – MEDC Grant

Johnson shared the two applications received for the Match on Main funding consideration – one from Dewey Family Properties, LLC and one from A-Tech Complete Computer Solutions – to be submitted to the MEDC by city staff before the February 24 deadline.

Motion to accept the recommendation by Liggett, supported by McLean. Motion carried 6-0.

b. Downtown Improvement Project Update

Johnson and Dye gave an update regarding the Downtown Improvement Project. The update included a review of the Downtown Improvement Project scope and timeline, tree planting placement, and project logo. General discussion was had.

6. Comments from City Staff & Board Members

- a. Board members and city staff had a conversation regarding the proposed Downtown Refuse Program. Board members are interested in a recycling option becoming available at the City of Allegan Department of Public Works garage.

7. Adjournment

The meeting was adjourned at 8:53am.

**Respectfully Submitted,
Parker Johnson
Downtown Manager & Assistant to the City Manager**



**CITY OF ALLEGAN
2024 PROPOSED BUDGET**

FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
20-21	21-22	22-23	23-24	24-25
AUDITED	AUDITED	PROJECTED	PROPOSED	PROPOSED
BUDGET	BUDGET	BUDGET	BUDGET	BUDGET

New GL #

DESCRIPTION

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY - DDA

BEGINNING FUND BALANCE - 248		103,873	70,806	149,728	62,428	53,928
<i>Revenue</i>						
248-000-40501	Taxes-Library	4,441	4,322	4,200	4,200	4,242
248-000-40502	Taxes-City	38,748	40,215	40,000	40,000	40,400
248-000-40503	Taxes-County	16,492	15,400	15,000	14,000	14,140
248-000-57300	Local Community Stabilization	122,127	123,912	124,000	125,000	98,500
248-000-62600	Farmers Market	10,323	9,121	7,500	9,500	7,500
248-000-66500	Interest Income	56	12	200	200	200
248-000-68400	Misc. Income	10	70	100	100	125
Total Revenues 248 - DDA		192,197	193,053	191,000	193,000	165,107
<i>Appropriations</i>						
248-000-74500	Holiday Lighting	20,000	20,000	20,000	20,000	20,000
248-000-75000	Flower Planting	17,500	17,500	17,500	17,500	17,500
248-000-81810	Economic Restructuring	5,000	0	0	0	0
248-000-82000	Farmers Market	6,899	9,865	7,500	7,500	7,500
248-000-88000	Marketing & Promotions	7,043	1,765	12,000	10,000	10,000
248-000-94000	Administration Charge	45,000	45,000	45,000	45,000	45,000
248-000-96200	Other Sundry	279	0	300	500	300
248-000-97012	Façade Program	13,143	0	0	0	0
248-000-97040	Design & Street Scape	0	0	150,000	75,000	50,000
248-000-97050	Contributions-PA	0	20,000	26,000	26,000	36,000
248-000-97050	Contributions-GF CIP	110,401	0	0	0	0
Total Expenditures 248 - DDA		225,264	114,130	278,300	201,500	186,300
NET OF REVENUES/APPROPRIATIONS-FUND 248		(33,067)	78,922	(87,300)	(8,500)	(21,193)
ENDING FUND BALANCE - 248		70,806	149,728	62,428	53,928	32,735