



City of Allegan  
Downtown Development Authority Meeting  
City of Allegan Council Chambers  
231 Trowbridge Street

March 8, 2023

1. Call to Order

Meeting was called to order at 8:00am.

2. Attendance

Present: Vice Chair Michelle Liggett, Mayor Teresa Galloway, Carleigh Ackerman, Carl Canales, Phil Siegler, Steve Tibbitts

Absent: Chair Mark Heather, Nicole Heslip, Kelly McLean

Others Present: Parker Johnson, Downtown Manager and Assistant to the City Manager

3. Approval of Previous Meeting Minutes

Motion to approve the minutes from February 8, 2023 by Galloway, supported by Ackerman. Motion carried 6-0.

4. Public Comment

None

5. Discussion Items

a. FY24 Proposed Budget

Johnson shared the FY24 proposed DDA budget and answered general questions.

Motion to accept the FY24 DDA budget as proposed by Tibbitts, supported by Galloway. Motion carried 6-0.

b. Downtown Improvement Project Update

Johnson gave an update regarding the Downtown Improvement Project. The update included the announcement of a March 20, 2023 start date and groundbreaking ceremony at 11am at the future Trowbridge Plaza. General discussion was had.

6. Refuse Program Update

- a. Johnson provided new information regarding the proposed shared refuse program for downtown businesses and residents. DDA members expressed concern regarding distance of dumpster sites, timeline (before summer), and if annual contracts with Republic Services will be reimbursed if canceled midway through service.

7. Downtown Shopping Passport

- a. Johnson shared plans for a Downtown Allegan Shopping Passport to encourage people to support downtown businesses during construction in 2023 and 2024. DDA members wanted to make sure that Allegan businesses had the opportunity to donate prizes to focus on the local economy.

8. Comments from City Staff & Board Members

- a. Ackerman asked about an update regarding the idea of a recycling option to be made available at the City of Allegan Department of Public Works garage mentioned at the previous meeting. Tibbitts recommended looking to Frankfort's program for inspiration.

9. Adjournment

The meeting was adjourned at 8:50am.

**Respectfully Submitted,  
Parker Johnson  
Downtown Manager & Assistant to the City Manager**