



City of Allegan
Downtown Development Authority Meeting
City of Allegan Council Chambers
231 Trowbridge Street

July 12, 2023

1. Call to Order

Meeting was called to order at 8:00am.

2. Attendance

Present: Chair Mark Heather, Vice Chair Michelle Liggett (8:04am), Mayor Teresa Galloway, Carleigh Ackerman, Carl Canales, Nicole Heslip, Kelly McLean, Phil Siegler, Steve Tibbitts

Absent:

Others Present: Parker Johnson, Downtown Manager and Assistant to the City Manager
Joel Dye, City Manager

3. Approval of Previous Meeting Minutes

Motion to approve the minutes from June 14, 2023, by Galloway, supported by Heslip.
Motion carried 8-0.

4. Public Comment

None

5. Discussion Items

a. Downtown Allegan Improvement Project Update

Johnson gave an update regarding the Downtown Improvement Project. The update included the weekly updates from the contractor. General discussion was had.

b. Wayfinding Signage

Johnson gave an update regarding the wayfinding signage project including dates for upcoming site visits and follow up meetings. Heslip continues to serve as a representative of the DDA on the Wayfinding Signage Steering Committee.

c. Downtown Snow Removal

Johnson discussed sidewalk snow removal in the core downtown area. The Department of Public Works received no bids for the work this upcoming season. Board members agreed that the removal of snow was important, especially considering the improvements to the area and directed city staff to find a solution to continue the service.

Ackerman requested that the public sidewalk along Country House Furniture be added to the removal map, as well as a recommendation to add the public sidewalk along the Regent Theatre.

The discussion also included snow piling locations during downtown road clearing. The DDA's recommendations will be shared with DPW staff.

6. Comments from City Staff & Board Members

- a. Heather asked for an update on the 101 Brady Street project and Dye provided.

7. Adjournment

The meeting was adjourned at 8:37am.

**Respectfully Submitted,
Parker Johnson
Downtown Manager & Assistant to the City Manager**