



City of Allegan
Downtown Development Authority Meeting
City of Allegan Council Chambers
231 Trowbridge Street

January 10, 2024

1. Call to Order

Meeting was called to order at 7:34 am.

2. Attendance

Present: Chair Mark Heather, Vice Chair Michelle Liggett, Mayor Roger Bird, Carleigh Ackerman, Carl Canales (7:52) Nicole Heslip, Kelly McLean, Phil Siegler, Steve Tibbitts

Absent:

Others Present: Parker Johnson, Downtown Manager and Assistant to the City Manager
Joel Dye, City Manager

3. Approval of Previous Meeting Minutes

Motion to approve the minutes from December 13, 2023 by Liggett, supported by Mayor Bird. Motion carried 8-0.

4. Public Comment

None

5. Selection of Chair, Vice Chair, Public Spaces Liaison

Motion by Siegler, supported by Tibbitts, to elect Heather as Chairperson, Liggett as Vice Chairperson, and Canales as Public Spaces Liaison. Motion carried 8-0.

6. Discussion Items

a. Downtown Development Authority Budget Review

Johnson and Dye reviewed the year-to-date DDA budget.

Board members held discussions on their 2024 priorities. They ranked the following as their priorities of focus for funding and staff direction:

1. Hubbard Street Parking Lot Reconstruction
2. Wayfinding Signage (parking lot identification, trailblazers)
3. Social District Boundary Signage
4. Mural Grant Program
5. Riverfront Park Improvement (zipline tower space)
6. Downtown Allegan Event Promotional Signs

b. Sidewalk Ordinance

This topic of discussion was tabled for the February meeting for sake of time.

c. Downtown Allegan 2024 Events

Johnson presented the Downtown Allegan 2024 events. Motion to approve the event schedule as presented made by Siegler, supported by Heslip. Motion carried 9-0.

7. Comments from City Staff & Board Members

Heather repeated his concern of unauthorized reserved parking of public parking spaces by businesses. Again, board members agreed with the concern.

Arthur addressed concern with the steps in the Trowbridge Plaza and the need to better identify them to avoid hazardous conditions.

8. Adjournment

The meeting was adjourned at 9:03am.

**Respectfully Submitted,
Parker Johnson
Downtown Manager & Assistant to the City Manager**