



City of Allegan
Downtown Development Authority Meeting
City of Allegan Council Chambers
231 Trowbridge Street

February 14, 2024

1. Call to Order

Meeting was called to order at 8:01 am.

2. Attendance

Present: Chair Mark Heather, Vice Chair Michelle Liggett (8:02), Carleigh Ackerman, Carl Canales, Nicole Heslip, Kelly McLean, Steve Tibbitts

Absent: Mayor Roger Bird, Phil Siegler

Others Present: Parker Johnson, Downtown Manager and Assistant to the City Manager
Joel Dye, City Manager

3. Approval of Previous Meeting Minutes

Motion to approve the minutes from January 10, 2024 by Tibbitts, supported by Canales.
Motion carried 6-0.

4. Public Comment

None

5. Discussion Items

a. Sidewalk Ordinance

Johnson and Dye asked for discussion and suggestion on a proposed sidewalk ordinance to regulate sidewalk furniture, signs, etc. A draft ordinance will be brought to the board at their March meeting based on feedback received.

b. Cigarette Disposal

The topic of cigarette disposal containers was brought up at the February Downtown Lowdown meeting and Johnson approached the DDA for their input. The board would like to see language included in the draft sidewalk ordinance regarding cigarette disposal containers.

c. Hubbard Street Parking Lot

Johnson shared the concept plans for the Hubbard Street Parking Lot Construction Project. The board approved of the direction with suggestions including motorcycle parking, dumpster and HVAC location on the west side of the Regent Theatre and loading zone on the east side of the parking lot.

Board members were adamant that this project be realized in an effort to continue the trajectory of the downtown improvements.

Motion to urge the City Council to prioritize the Hubbard Street Parking Lot Construction Project made by Heslip, supported by Canales. Motion carried 7-0.

6. Comments from City Staff & Board Members

Johnson shared an update on the Michigan Economic Development Corporation's Match on Main grant program that will be reinstated this year.

Heather commented that electric vehicle chargers are important to consider in the continued downtown improvement projects to encourage commerce.

Tibbitts shared his desire to see language in the draft sidewalk ordinance to prohibit non-motorized vehicles such as bikes and skateboards from the sidewalk.

7. Adjournment

The meeting was adjourned at 9:06am.

**Respectfully Submitted,
Parker Johnson
Downtown Manager & Assistant to the City Manager**